

Headquarters U.S. Air Force

Integrity - Service - Excellence

Post-Government Employment



U.S. AIR FORCE



U.S. AIR FORCE

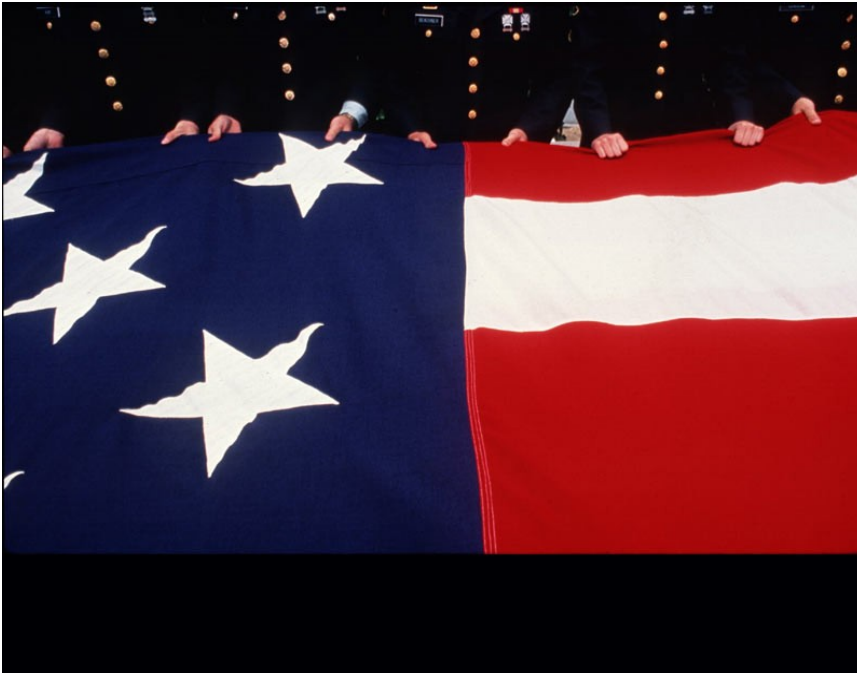
Agenda

- Post-Government Employment
 - Looking for a job
 - Criminal Restrictions on representations back to the Government
 - Procurement Integrity restrictions that may limit where former/retired Air Force personnel may work



U.S. AIR FORCE

Introduction



Integrity First

Service Before Self

***Excellence In All We
Do***



U.S. AIR FORCE

Letters of Reference

- Letters of reference may be provided based upon personal knowledge of an individual's ability or character
 - May use official letterhead and signature block only if
 - dealt with the individual in the course of Federal employment , or
 - Individual is applying for Federal employment
- In other circumstances, may not use official letterhead or signature block, but may refer to official position and title in the body of the letter



U.S. AIR FORCE

“Seeking Employment”

- You are “seeking employment,” and must execute a written disqualification, when you:
 - Submit a resume, job application, or make an unsolicited employment contact with a prospective employer, or
 - Respond to (other than reject) an unsolicited overture regarding employment, or
 - Engage in employment discussions with a prospective employer



U.S. AIR FORCE

Termination of Restrictions

- You are no longer “seeking employment” when:
 - Either you or a prospective employer rejects the possibility of employment and discussions have terminated,
 - or
 - Two months have passed after mailing resumes and no response has been received from the prospective employers



Disqualification

U.S. AIR FORCE

- To avoid violating the law:
 - Take no official action with regard to a company with which you are “seeking employment”
 - Submit a written disqualification to your supervisor, with a copy to your ethics office
 - Work with your supervisor and subordinates to set up an appropriate screening and referral process to ensure your disqualification is effective



U.S. AIR FORCE

Seeking Employment (cont.)

- You may accept travel expenses from a prospective employer during negotiations *if* that is part of their normal hiring process
- If travel compensation exceeds \$285, you must report the amount and the source on your public financial disclosure form (SF278)
- There is no limit to the number of potential employers you may be in negotiations with at any given time



U.S. AIR FORCE

Post-Government Employment 18 USC 207

- *1-year ban* on representing anyone back to your agency on any matter
- *Lifetime ban* on representing someone back to your agency on “*particular matters*” that you worked on “*personally and substantially*” while in Government service
- *2-year ban* on representing someone back to your agency on particular matters that were pending under your official responsibility during your last year of service
- *1-year ban representing, aiding, or advising* foreign governments or political party with the intent to influence an official decision of the United States

Post-Government Employment 18 USC 207

Some Exceptions to the 18 USC 207 Rules:

- *Performing Official Government Duties*
- *Representing Certain Other Entities:*
 - *Agency or instrumentality of a state or local government*
 - *College or University*
 - *Hospital or medical research organization*
 - *Political Parties and Campaign Committees*



U.S. AIR FORCE

Post-Government Employment U.S. Constitution

“[N]o person holding any Office of Profit or Trust under [the United States] shall, without the consent of the Congress, accept of any present, Emolument, Office, or Title, of any kind whatever from any King, Prince, or foreign state.”

Article I, section 9, clause 8.



U.S. AIR FORCE

Post-Government Employment

Procurement Integrity Act

Prohibits contractors from paying or individuals from accepting compensation from a contractor **for one year** after such former official served as:

- Procuring Contracting Officer or Administrative Contracting Officer
- Source Selection Authority
- Member of Source Selection Evaluation Board
- Chief of a financial or technical evaluation team
- Program Manager
- Deputy Program Manager

at the time the contractor was selected for, or awarded, a contract of \$10,000,000 or more, **or . . .**



U.S. AIR FORCE

Post-Government Employment

Personally made any of the following decisions:

- Award a contract, subcontract, task order or delivery order over \$10,000,000
- Establish overhead or other rates in excess of \$10,000,000;
- Approve issuance of contract payment or payments in excess of \$10,000,000
- Pay or settle a claim for more than \$10,000,000.

Procurement Integrity Act Restrictions **do not** restrict working for a division or affiliate of a contractor that does not produce the same or similar products or services as the division or affiliate that was the party to the covered contract.



U.S. AIR FORCE

Post-Government Employment

Administrative Reminders

- **Please see your ethics officials for guidance during the course of your job search, and when preparing to transition to your new job**
- **Don't forget to file your termination SF278 no later than 30 days after termination or retirement**
- **QUESTIONS: Please contact 6 AMW/JA at 828-9289, or email colleen.otero@macdill.af.mil**



Completion

U.S. AIR FORCE

- **The following slide contains the training certificate, please fill out the certificate and email the certificate to colleen.otero@macdill.af.mil**
- **Or fax the certification to Ms. Otero at (813) 828-9294**



U.S. AIR FORCE

Certificate of Training

is hereby granted to:

(Your Rank, Name, Squadron)

to certify successful completion of

2004/2005 Post-Government
Ethics Training

Date : (Date of Training)



6 Air Mobility Wing, Office of the Staff Judge Advocate
8208 Hangar Loop Drive
MacDill AFB FL 33621

**Please fill in certificate and email to Colleen.Otero@macdill.af.mil or
fax to Ms. Otero at (813) 828-9294 DSN: 968
Ms. Otero will then retain this certificate for six years**